

Announcement of the Selection Procedure under the ERASMUS+ Programme Call 2025

The Vice-Rector for Science, Research and International Relations announces a selection procedure (hereinafter "SP") for VETUNI students and staff.

VETUNI students may apply for::

- **Study mobility at a university (SMS)**
 - duration of 2–12 months, based on a valid inter-institutional agreement between universities (list of agreements available [here](#))
 - within the SP, it is possible to apply for a study stay at a foreign university for the period:

winter and summer semester 2026/2027
- **Traineeship (SMP)**
 - duration of 2–12 months (2 months = 60 days minimum)
- **Graduate traineeship**
 - duration of 2–12 months (2 months = 60 days minimum)
 - must be started and completed within 1 year of graduation
- **Traineeships (short-term stays) for doctoral students***
 - duration of 5–30 days
- **Traineeships (long-term stays) for doctoral students***
 - duration of 2–12 months

*if a doctoral student has an employment relationship with VETUNI, they travel as a staff member and staff mobility rules apply

VETUNI staff may apply for:

- **Teaching mobility (STA)**
 - duration of 2–60 days*
 - academic staff teaches at a foreign partner institution
 - stay based on an inter-institutional agreement (list of agreements available [here](#))
 - minimum teaching requirement of 8 hours/week must be met

* in case of international mobility (i.e. countries outside Europe and the EU) duration of 5-60 days

- **Training (STT)**

- duration of 2–60 days**
- supports professional development of teaching and non-teaching staff
- includes, for example, training, job shadowing, educational events
- does not apply to conferences
- abroad at a higher education institution, company or other relevant workplace

** in case of international mobility (i.e. countries outside Europe and the EU) duration of 5-60 days

Participants may complete traineeships and staff mobility during the period from:

19/01/2026 to 31/07/2027

The selection procedure will be **single-round**.

Applications for the selection procedure should be sent **by 5.12.2025** (inclusive) to:

erasmusvetuni@vfu.cz with the subject:

SP Erasmus 2025, participant's name, type of mobility

(e.g. SP Erasmus 2025, Jan Novak, Traineeship)

The application must include:

1) PowerPoint presentation of approximately 5 slides in English

2) Transcript of records – proof of study progress (template document see attachment)

3) Confirmation from the foreign institution confirming the length of the participant's mobility (applies to student traineeships and staff mobility for teaching (STA) and training (STT))

Re 1) PowerPoint presentation of approximately 5 slides in English shall contain:

- applicant's introduction: first and last name, field of study, faculty, email, further description (interests, ...)
- receiving country and institution (main and max. 2 alternatives): length of mobility (indicating semester – WS 2026/2027, SS 2026/2027 or both semesters), reason for selection, **benefit for future studies/field**
- participant's motivation
- level of English or other language (certificate, course, ...)

Re 2) Transcript of records – proof of study progress

- student prints out the study progress in STAG (template document see below in the Attachments section)

Re 3) Document = confirmation from the foreign institution confirming the expected length of the participant's mobility (applies only to student traineeships, staff mobility for teaching and training)

- the applicant for foreign mobility contacts the selected institution and agrees on the possibilities and content of their stay (the student/staff member searches for the institution themselves, or may contact the Erasmus coordinator)
- VETUNI does not provide a template confirmation form
- content of the document: applicant's first and last name, year and field of study, university, expected length of mobility, designation of type of stay: Erasmus+ traineeship (in case of academics, designation staff mobility for teaching – STA, staff mobility for training STT), signature of the responsible person (stamp)
- the receiving institution must not be an EU body

Assessment criteria:

- participant's motivation
- financial costs of mobility
- language skills
- supporting criteria (e.g. active participation in the VETUNI Buddy system)
- student's academic performance

The selection committee will evaluate the participants' materials by 17.12.2025 (inclusive), and will then publish the results of the SP.

Participants will be informed of the results via the email addresses provided in the application; the results will also be published on the VETUNI website, Erasmus section. Please note the limited financial budget of the Erasmus+ programme, which means that not all registered applicants may be accommodated.

The aim of all types of foreign stays within the ERASMUS+ programme is to promote understanding, education, the development of good interpersonal relationships, support for communication and language skills, with emphasis on creativity, adaptability and flexibility of participants. In all its activities, the programme seeks to promote equal opportunities and access, inclusion, diversity and equity. Study stays and teaching programmes, in addition to the above, also focus on strengthening the ties that VETUNI has long cultivated with its partners with whom it has concluded inter-institutional agreements.

General information on the financing of ERASMUS+ programmes

In the document Financing of Erasmus+ Mobilities 2025, you will find the current amount of grants according to which contributions for individual mobilities are calculated: participant, type of stay, length of stay, selected country. The financial contribution does not cover the total costs of the stay and travel, but will certainly significantly facilitate the implementation of mobility. The document serves to give the applicant an idea of the financial amount of the mobility grant (the student does not provide evidence of the financial costs of their mobility in the presentation).

Further important information is also available in the Erasmus+ Programme Guide for 2025 or on the website of [the Czech National Agency for International Education and Research \(DZS\)](#), which functions as the national agency for international programmes in education and also administers the European Erasmus+ scholarship programme.

Brno, 3/11/2025